

LACKEY CLINIC JOB DESCRIPTION

Position Title: Part-time Dentist	Position Reports To: Medical Director
Incumbent Name:	Date of Hire:
Position is: Part-time, 8-16 hours per week, Must work full day on Wednesdays	
<p>Purpose: Their teeth need you! If you have a passion for dentistry and desire to make a difference in people’s lives, then the Lackey Clinic would like to invite you to apply to be a part-time dentist in our integrated medical facility. Lackey Clinic is a family of individuals serving the medically disadvantaged in our community- quality and compassionate patient care is our top priority. If you’re looking to thrive in the workplace and make a difference in the lives of the underserved, then apply today!</p>	
<p>Description: Skills/Abilities: 8 hours on Wednesdays. Ability to teach/speak with patients regarding dental care and prevention; ability to work under pressure and meet deadlines; ability to establish and maintain effective working relationships with dentists, doctors, nurses, other coworkers, volunteers and the public. Ability to speak Spanish is preferred.</p> <p>Key Responsibilities:</p> <ol style="list-style-type: none"> 1. Perform fillings, extractions, oral exams, radiographs, and charting of all pathology, including pertinent information of a medical nature and determining treatment plan for patients; Treat any affected gums, evaluate x-ray images, write prescriptions as needed; 2. Educate patients on prevention and any indicators of underlying health issues; 3. Maintain dental patient files, keep all equipment functional and clean and identify repair/replacement needs; 4. Refer patients to other dental/medical care as needed; 5. Participate in required dental audits and evaluation of service provision, serve as member of committees as required and coordinate with Volunteer department for volunteer dental professionals; 6. Complete other duties as needed/required. <p>Supervisory Responsibilities: Supervises Hygienists and Dental Assistants, as well as any dental volunteers performing at Lackey Clinic.</p> <p>Requirements:</p> <p>Education: Requires DDS (Doctor of Dental Surgery) or DMD (Doctor of Dental Medicine) degree. Must have current active Virginia Dental License and DEA Registration number; CPR/AED/First Aid certification.</p> <p>Knowledge: Knowledge of standard office practices and procedures, equipment and clerical techniques in a medical setting; knowledge of dental equipment and care, medical terminology and telephone triage.</p> <p>Physical Requirements:</p>	

May require long periods of sitting or standing; appropriate Personal Protective Equipment (PPE) must be worn while administering dental treatments.

Experience

Requires dental degree and 2+ years of experience, or any equivalent combination of education, training, and experience providing knowledge and skills listed above. Experience in a graduate intern program or general dental practice with an emphasis on oral surgery is a plus.

I have read and understand the responsibilities and requirements of this position listed above.

Employee signature:

Date reviewed: